



PHAA 2018 Annual General Meeting - Minutes

Friday 20th, April 2018

AELEC Lecture Theatre, 503 Goonoo Goonoo Rd TAMWORTH NSW

MEETING OPENED – 6:08.35 pm

ATTENDANCE: Fred Burton, Leanne Prime, Kerri-Ann Hobbs, Dean Henry, Nicole Steinberger, Steven Conn, Joy Conn, Chris Burton, Dennis Sullings, Sharon Woodhams, Greg Allchin, Lauren Elkins, Gary Steinberger, Jackie Bellinger, Mark Bellinger, Naomi Biancon, Sharon Cameron, Lucy Potter, Maurice Potter, Karen Howard, Leanne Bartlett, Leanne Hall, Pascale Benoit, Suzie Bone, Jenny Dennis, Adam Dennis, Sarah Whykes, Brett Fisher, Jean Clark (Did not come back after adjournment), Deanne Gavin, Sharon Marshall.

Proxies: 0 proxies received.

Counters: Kerri-Ann Hobbs & Leanne Prime.

Timekeeper: Dennis Sulling.

APOLOGIES

Malcolm Humes

1 ACCEPTANCE OF PREVIOUS MINUTES - 22rd April 2017

Minutes of last AGM from 22nd April 2017 presented to the meeting.

Minutes from 2017 AGM were not accepted, Greg Allchin commented on the following,

1. The minutes presented were not true and accurate.
2. The minutes also missed some specifics Greg commented on last year, those being a) he asked for budgets and strategies last year and did not receive any, b) these same strategies and budgets from last year were to be distributed to all members and this didn't happen, c) reports such as financials should be released much earlier so Members have a chance to view and study them prior to an AGM, d) State of figures is in a poor condition, e) Figures presented at last year's AGM are probably incorrect given the disarray the figures are in f) The figures presented today are not an audit, g) We will go broke at this rate and h) Is this meeting legitimate because last year's minutes are incorrect and the Employee who did the minutes has since left.

Nicole Steinberger replied as follows,

- 1) The External Accountants only sent back the figures 2 weeks ago, there were many adjustments to be made hence why they were sent out as soon as they were signed off.
- 2) I apologise last year Members did not receive the strategies and budget.
- 3) Crowe and Howarth are recognised Chartered Accountants in Australia, their figures are an audit of the past 12 months.
- 4) Dean is working with external Accountants to present a summarised Financial Report every 3 months which will be posted on the PHAA website for all Members to view and comment on if required, this will ensure we do not wait until the end of the year to analyse how we went.
- 5) The Board will send a letter to Fair Trading to explain this situation which the majority of Members present agreed with.

At 6:33pm the Board asked for an adjournment to discuss the above, this discussion is classified however when the meeting reconvened at 6:57pm point 5 above was agreed.

Lee Anne Hull commented on TrueVote and or electronic voting stating "Although I am in agreeance with electronic voting, this year's voting has many anomalies. a) Not all members have been given the opportunity to vote. b) Members have not been given the opportunity to accept this method c) Not all members use electronic technology d) Constituent members were not advised that they had 2 voted when only sent one TrueVote e) Some members including myself received multiple TrueVote emails allowing them to vote. f) Emails that bounced back, those Members didn't receive a hard copy in mail g) I don't feel that this election can meet the requirements of the PHAA Constitution Re the financials that the \$154K adjustment as mentioned in the Presidents Report is not on the profit and loss and that the adjustment would be a balance sheet adjustment therefore not effecting the end result. Later in the meeting Lee Anne pointed out the \$154K adjustment on the Balance Sheet.

Nicole Steinberger replied with the following

- 1) Over 300 Members voted this year utilising electronic voting, last year 60 Members voted.
- 2) Given point 1 above the majority of Members actually voted this year.
- 3) This was the first time we used electronic voting and it has teething problems like any new procedure adopted in any organisation.
- 4) Although this electronic voting went up on Social Media and the PHAA website I accept perhaps more communication with Members prior to this may have been better.

2 PRESIDENT'S REPORT

	<p>Nicole Steinberger read the president's report to the meeting</p> <p>MOTION: To accept the President's Report as presented Moved: Carol Seconded: Chris In Favour: 25 Against 7- CARRIED</p>

3 FINANCIAL REPORTS AND STATEMENTS

	<p>Fred presented financial reports from the Auditor. The 2016 Financial review has been completed by the new auditors (Crowe Horwath) and has been signed off by the President and Finance Director. The report was presented to the meeting for consideration.</p> <p>MOTION: That the Accountants financial review as tabled be accepted. In Favour 25, Against 7 Moved: Carol CARRIED</p>
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4 NOTICES OF MOTION

4.1	MOTION 1 –	<table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">Reference: Articles of the PHAA</td> <td>Article 8 Currently reads: 13. No person shall be elected to the Board unless he/she or the entity he represents is at the time of his nomination: - (a) A financial member of good standing of the Association for a minimum of the previous two years (b) Has at no time in the previous 10 years been suspended or expelled from the Association. <i>(Article 13 (a) amended as per AGM 2008)</i> <u>Notice of Motion to change to read:</u> Amend Article 13 and insert new Article sub clause c as below If a member has been suspended or disciplined for fraudulent or dishonest behaviour, they cannot become a Director, Portfolio Holder or hold office.</td> </tr> </table>	Reference: Articles of the PHAA	Article 8 Currently reads: 13. No person shall be elected to the Board unless he/she or the entity he represents is at the time of his nomination: - (a) A financial member of good standing of the Association for a minimum of the previous two years (b) Has at no time in the previous 10 years been suspended or expelled from the Association. <i>(Article 13 (a) amended as per AGM 2008)</i> <u>Notice of Motion to change to read:</u> Amend Article 13 and insert new Article sub clause c as below If a member has been suspended or disciplined for fraudulent or dishonest behaviour, they cannot become a Director, Portfolio Holder or hold office.	
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		<p>MOVED: Gary Steinberger SECONDED: Nicole Steinberger Vote in favour 21 Against 8 Motion defeated.</p>			
4.2	MOTION 2 – Article 12A V Retiring President	<p>MOVED: Nicole Steinberger SECONDED: Nathan Steinberger</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">Reference: Articles of the PHAA</td> <td>Article 12 A V currently reads: . The Retiring President may only hold the position of Immediate Past President for a maximum of two consecutive years</td> </tr> </table>	Reference: Articles of the PHAA	Article 12 A V currently reads: . The Retiring President may only hold the position of Immediate Past President for a maximum of two consecutive years	12.
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4 NOTICES OF MOTION

	<p><u>Notice of Motion to change to read:</u></p> <p>9 The retiring President may only hold the position Immediate Past President for a minimum of 12 (twelve) months.</p>	
	<p>Comments from proposer: Three to four of the seven board members stay on each year for continuity, it is costly for the Association to have them for two years.</p> <p>Comment from the BOD –</p> <p>In Favour 19 Against 9 Abstained 2 Motion defeated.</p>	

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	<p>Conversation turned to Journal and Journal cost's, many Members contributed to the conversation stating the following</p> <ol style="list-style-type: none"> 1) Looks very good and its good quality 2) Tenders will be sent out again, they were done incorrectly last time. 3) There should be a list for Members wanting it electronically and Members wanting a hard copy. 4) Perhaps we should send Members a copy of updated Newsletter every quarter. 5) There should be a clause in the Tender that states if it's not ready on time (due date) a dollar amount will be subtracted from the final payment. 	

6 MEETING CLOSE

	<p>Meeting closed 7:37.05 pm.</p>	
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